



**MINUTES OF THE MARCH 27, 2018
TOWNSHIP BOARD MEETING**

Township of New Trier
County of Cook
State of Illinois

PRESENT: Alan Goldberg, Supervisor
Jerome Hoynes, Clerk
Elliott Robbins, Trustee
John Thomas, Trustee
Gail Schnitzer Eisenberg, Trustee
Kevin Boyd, Trustee
Jan Churchwell, Assessor
Diane Tye, Director of Administration and Finance
Sandy Forrester, Deputy Clerk

ALSO PRESENT: Winnetka residents Liz, Thomas, Ben and Molly Kunkle.

CALL TO ORDER / ROLL CALL:

Following a roll call of attendees, Clerk Hoynes announced that a quorum for conducting official business had been established. Supervisor Goldberg called the Meeting to order at 7:30p.m. and led the recitation of the Pledge of Allegiance to the Flag of the United States of America.

PUBLIC COMMENTS: None

OATH-of-OFFICE SWEARING-IN of NEW TRIER TOWNSHIP ASSESSOR:

Clerk Hoynes recited and Assessor Jan Churchwell repeated the Oath of Office for her term as the Township Assessor.

APPROVAL OF TOWNSHIP BOARD MEETING MINUTES:

- December 5, 2017 Committee of the Whole Meeting
- December 12, 2017 Township Board Meeting
- January 9, 2018 Township Board Meeting
- January 23, 2018 Committee of the Whole Meeting

- February 27, 2018 Township Board Meeting

The Board offered two changes to the drafts and the Clerk added both additions into the drafts that had been presented. Trustee Thomas moved as a Consent Agenda and Trustee Eisenberg seconded approval of the Minutes of the following meetings: December 5, 2017, December 12, 2017, January 9, 2018, January 23, 2018 and February 27, 2018 ; motion approved by unanimous voice vote.

SUPERVISOR'S REPORT:

- Supervisor Goldberg noted his appreciation of and thanks to Trustee Boyd for his helpful work on the Township website redesign selection process.
- Plans for the Annual Town Meeting were reviewed.
- To ensure smooth transitions to new committee liaison assignments, Trustees were encouraged to attend the next meeting of their new committees. New liaison assignments were announced as follows:

Money Follows the Person (MFP) Committee: Trustee Robbins

Mental Health Committee: Trustee Boyd

Agency Oversight Committee: Trustee Eisenberg

Special Projects: Trustee Thomas

CLERK'S REPORT:

Clerk Hoynes reviewed the Agenda for the 2018 Annual Town Meeting and then asked for the Board's approval of the Agenda for the 169th Annual Town Meeting on April 10, 2018, at the North Shore Senior Center in Northfield.

Trustee Eisenberg moved and Trustee Robbins seconded approval of the Agenda as presented; motion passed by unanimous voice vote.

ASSESSOR'S REPORT:

Assessor Churchwell presented a review of the Township's updated property sales data newly acquired from the Cook County Assessor's office. She noted some difficulty with the installation in that it did not remove or alter anything. It simply added data on by remote electronic transfer, so that now the system contains multiple sales data twice. Also, the new data does not include current *Assessed Value* and the *Sales Ratio*, which are significant, since the New Trier Assessor's office uses such data to counsel residents on grounds for appeals based on *Over-valuation*, which depends on knowing the *Assessed Value*.

With the ongoing help of Deputy Assessor Shifflett, Assessor Churchwell now plans to review *all* new Trier assessments in order to gather valuable information about the accuracy and/or validity of the assessment process in this Township. It is expected the process should be done by year's-end.

FINANCIAL REPORT:

Director of Administration and Finance, Diane Tye, presented and reviewed the FY 2018 year-end financial reports which included overviews of both the Town Fund and the General Assistance Fund:

Trustee Thomas moved and Trustee Eisenberg seconded approval of the Financial Report; motion passed by unanimous voice vote.

FY 2019 BUDGET DISCUSSION:

Director Tye next reviewed details of a proposed FY 2019 Budget Plan. Ensuing discussion included:

- The fiscal year-end process as it relates to budgeted dollars that were not expended
- The outstanding year-end expenses

TRUSTEE LIAISON REPORTS:

- Trustee Robbins reported the Mental Health Committee's next meeting is May 7, 2018. He noted the possibility that two new agencies may be added to the Committee's review process.
- Trustee Eisenberg reported the MFP (Money Follows the Person) Committee will meet May 17, 2018.
- Trustee Thomas reported the Agency Oversight Committee will meet next on the following day, March 28, 2018.
- Trustee Boyd reported that, after presentations by five responders to the *Request for Proposals* for the Township's website redesign, negotiations with the firm chosen to work on the redesign are close to completion and should be ready for announcement soon.

CONSENT AGENDA: STAFF REPORTS

- Community Services Administrator - Brian Leverenz
- Social Services Administrator - Jeanne Rosser
- Communications Director - Jack Macholl

Trustee Eisenberg moved and Trustee Thomas seconded acceptance of the Consent Agenda; motion passed by unanimous voice vote.

OLD BUSINESS: None.

NEW BUSINESS:

Board members were encouraged to post and like items concerning New Trier Township on a variety of social media outlets.

APPROVAL OF CLAIMS:

Trustee Thomas moved and Trustee Boyd seconded approval of the New Trier Township Payroll checks for the period February 1, 2018 through February 28, 2018, numbered 7085 through 7105 for a total disbursement of \$24,531.46; motion passed on a roll call vote:

5 Aye 0 Nay 0 Abstain

Trustee Thomas moved and Trustee Robbins seconded approval of the New Trier Town Fund checks for the period February 28, 2018 through March 27, 2018, numbered 23287 through 23555, for a total disbursement of \$679,631.79; motion passed on a roll call vote:

5 Aye 0 Nay 0 Abstain

TOWNSHIP BOARD MEETING SCHEDULE:

The next Township Board meeting was scheduled for April 24, 2018 at 7:30 p.m.

MOTION TO ADJOURN:

Trustee Thomas moved and Trustee Robbins seconded adjournment; motion passed by unanimous voice vote. Supervisor Goldberg adjourned the meeting at 9:33 p.m.

Respectfully submitted,

Jerome Hoynes, Clerk