



**MINUTES OF THE FEBRUARY 27, 2018
TOWNSHIP BOARD MEETING**

Township of New Trier
County of Cook
State of Illinois

PRESENT: Alan Goldberg, Supervisor
Jerome Hoynes, Clerk
Elliott Robbins, Trustee
John Thomas, Trustee
Gail Schnitzer Eisenberg, Trustee (via telephone)
Kevin Boyd, Trustee
Jan Churchwell, Assessor
Diane Tye, Director of Administration and Finance

ALSO PRESENT: Leonard Shifflett, Deputy Assessor;
Stephanie Rupp, League of Women Voters, Wilmette.

CALL TO ORDER / ROLL CALL:

Following a roll call of attendees, Clerk Hoynes announced that a quorum for conducting official business had been established. Supervisor Goldberg called the Meeting to order at 7:36 p.m. and then led the reciting of the *Pledge of Allegiance to the Flag of the United States of America*.

PUBLIC COMMENTS: None

APPROVAL OF TOWNSHIP BOARD MEETING MINUTES:

Township Board and Committee of the Whole Meeting Minutes were distributed to the Board for review and approval at the next scheduled meeting on March 27, 2018.

SUPERVISOR'S REPORT:

Supervisor Goldberg presented the following announcements and recommendations:

- ATM planning is progressing well
- Favorable comments from several residents about the latest issue of the *Courier*
- Potential Trustee Liaison assignments pending
- 233 Community Support Grants have now been issued; support for mental health disabilities once again are qualified for grant assistance

CLERK'S REPORT:

Clerk Hoynes reported to the Board about plans for the Annual Town Meeting in April. The Agenda will be reviewed and approved at the March Board meeting. The swearing-in ceremony for Assessor Jan Churchwell will also take place at the March Board meeting.

ASSESSOR'S REPORT:

Deputy Assessor Shifflett reviewed the operation and achievements of the Assessor's Office and shared the draft of a document addressing assessment issues called "Study of Results of Tax Year 2017 Assessor Appeals". Trustee Robbins commended both Assessor Churchwell and Deputy Assessor Shifflett for their work, noting their tremendous assistance to Township residents. He added that, with new tax laws now in place, the Assessor's Office efforts should be advertised for more public awareness of how the Township can assist its residents.

FINANCIAL REPORT:

Director of Administration and Finance Diane Tye presented and reviewed the detailed financial reports documents, which included snapshots and overviews of both the Town Fund and the General Assistance Fund.

APPROVAL OF LINE ITEM TRANSFERS:

Trustee Thomas motioned and Trustee Robbins seconded a motion to approve line item transfers; motion passed on a roll call vote: 5 Aye 0 Nay 0 Abstain

ADJOURN TO EXECUTIVE SESSION:

At 8:39 p.m., Trustee Boyd moved and Trustee Thomas seconded adjourning to an Executive Session; motion passed by unanimous voice vote, and Supervisor so adjourned.

RECONVENE BOARD MEETING:

At 8:50 p.m., Trustee Boyd moved and Trustee Thomas seconded reconvening to the Township Board meeting; motion passed by unanimous voice vote--- Supervisor Goldberg reconvened the Township Board meeting.

FY 2019 SALARIES:

Trustee Thomas moved and Trustee Boyd seconded raising FY 2019 staff salaries by 2.1%; motion passed on a roll call vote: 5 Aye 0 Nay 0 Abstain

FY 2019 AGENCY ALLOCATIONS:

Trustee Thomas moved and Trustee Eisenberg seconded New Trier Township agency allocations as presented to the Board on February 27, 2018; motion passed on a roll call vote. 5 Aye 0 Nay 0 Abstain

COMMUNITY SUPPORT GRANT UPDATE:

Director Tye stated that 233 Community Support Grants were awarded in the amount of \$745 each for a total disbursement of \$173,585.

TRUSTEE LIAISON REPORTS:

- Trustee Robbins stated the Mental Health Committee will meet next on March 5th.
- Trustee Eisenberg reported that the Money Follow the Person Committee (MFP) would approve the agency allocation letters at their next meeting.
- Trustee John Thomas will report on the Agency Oversight Committee's activity at the next meeting.
- Trustee Boyd reported that five companies responded to the Township's *Request for Proposal* to update the Township's website. He encouraged Trustees to review his Dropbox related spreadsheet. The responders will make their presentations in the Township Board room on Friday, March 2, 2018.

CONSENT AGENDA-- STAFF REPORTS:

- A. Community Services Administrator, Brian Leverenz
- B. Social Services Administrator, Jeanne Rosser
- C. Communications Director, Jack Macholl

OLD BUSINESS:

Supervisor Goldberg stated that Project *LEAD* had been paid for the *Text-A-Tip* program.

NEW BUSINESS:

Trustee Thomas announced that he would introduce our Supervisor Alan Goldberg to speak about the New Trier Township Government to the Winnetka Rotary Club's next meeting at the Winnetka Community House.

APPROVAL OF CLAIMS:

Trustee Thomas moved and Trustee Robbins seconded approval of the New Trier Township Payroll for the period January 1, 2018 through January 31, 2018, for checks numbered 7084 through 7084, for a total disbursement of \$24,371.10; motion passed on a roll call vote:

5 Aye 0 Nay 0 Abstain

Trustee Thomas moved and Trustee Robbins seconded approval of New Trier Township Town Fund checks for the period of January 10, 2018 through February 27, 2018, for checks numbered 23230 through 23288, for a total disbursement of \$56,268.35; motion passed on a roll call vote:

5 Aye 0 Nay 0 Abstain

MOTION TO ADJOURN:

Trustee Thomas moved and Trustee Robbins seconded adjournment and Supervisor Goldberg adjourned the meeting at 9:45 p.m.

Respectfully submitted, _____ Jerome Hoynes, Township Clerk