



**MINUTES OF THE COMMITTEE OF THE WHOLE
NEW TRIER TOWNSHIP, COOK COUNTY, STATE OF ILLINOIS
JANUARY 23, 2018**

PRESENT: Alan Goldberg, Supervisor; Jerome Hoynes, Clerk;
Kevin Boyd, Gail Schnitzer Eisenberg, Elliott Robbins, John T. Thomas, Trustees
Diane Tye, Director of Finance & Administration; Sandy Forrester, Deputy Clerk.

CALL TO ORDER:

Supervisor Goldberg called the meeting to order at 7:37 p.m. and called the Board's attention to the Youth Connection agency plan to dissolve as of June 30, 2018. He added that, once the Youth Connection Board announces its closure vote, Township funds that *would have been granted* to that agency would be transferred to the Township's General Fund. Extensive discussion followed, with various options presented, as to where said funds then could be used best.

PUBLIC COMMENTS: None

FY 2019 AGENCY ALLOCATIONS:

Trustee Robbins praised the three Township Advisory Committee Chairs for their excellent presentations at the January 2018 Township Board meeting. He noted that the detailed review of each committee's work and decision-making process was very helpful to the new Trustees.

Supervisor Goldberg remarked that final agency funding decisions would be voted upon at the February 27th Township Board meeting.

WEBSITE REDESIGN AND HOSTING PROJECT:

Trustee Boyd reviewed activity on the Township's website redesign and hosting project:

- To date, five companies have responded to the current RFP for the redesign and hosting project.
- Discussion included various suggestions for the website's content, organization, relevance, ease of use by residents, potential links to Township agencies and explanation of their missions.
- The current target date for project completion is the end of June 2018.
- Trustee Boyd stated that Communications Director Macholl has been of significant assistance in this project.

In discussion, Trustees added comments on the definite need for an update and offered various ideas for content and organization. Supervisor Goldberg expressed thanks for Trustee Boyd's helpful work on this project.

COMMUNICATIONS UPDATE:

Director Macholl distributed and commented on:

- A **Communications Support Request** form for use within specific time frames.
- A **2018-19 Communications Calendar** noting usage and awareness of the Township's
 - Newsletter
 - Sponsored Public Events
 - *Text-A-Tip* support
 - Food Pantry
 - Social Services
 - General Publicity

Trustees joined in discussing suggested ideas to enhance public knowledge of Township relevance to the community. Supervisor Goldberg thanked Communications Director Macholl for his work.

COMMITTEE STRUCTURE REDESIGN:

Trustee Thomas stated his concern that the Advisory Committee structure is odd and he wants to make it a better process. He also expressed concern that essential institutional memory can be lost if Trustees must switch to a different committee each year.

Trustee Eisenberg stated that she trusts the current committee structure and she believes Trustees changing their committee oversight yearly offers a good understanding of the Township's entire funding process.

In discussion, it was noted that since Administrator Leverenz works closely with all agencies funded by the Township, and he has the best knowledge and information on all of those agencies, his input should be included in any change to committee structure.

Supervisor Goldberg remarked that, with help from Administrator Leverenz, the Board could brainstorm about the committee structure and decide how to move forward next year.

MOTION TO ADJOURN:

Trustee Thomas moved and Trustee Robbins seconded adjournment; Supervisor Goldberg adjourned the meeting at 9:17 p.m.

Respectfully submitted,

Jerome Hoynes, Clerk