



## New Trier Township Child Care Financial Assistance Program 2011-2012 Guidelines

1. Child and the parent or legal guardian must reside within the boundaries of New Trier Township and available for children from birth through 12 years.
2. All families are expected to contribute a portion of the fees.
  - a. Daycare financial assistance is awarded monthly from September 1, 2011 through August 31, 2012.
  - b. Before/After School financial assistance is awarded by the semester.
3. The child care program selected must be one of the following:
  - a. State licensed day care provider
  - b. Accredited Kindergarten or preschool program
  - c. Affiliated with either a school or park district
4. Both custodial parents (or parent, if separated or divorced) or guardian must be working (full or part-time) or attending school or a job training program during the hours of the child care program.
5. Gross income per year must be less than or equal to the amounts listed below. Extraordinary medical expenses or circumstances will be taken into account.

<u>Family Size</u>	<u>Gross Income</u>
2	\$46,000
3	\$49,000
4	\$52,000
5	\$56,000
6	\$60,000

6. Must submit a completed application along with the most recent federal income tax return, recent pay vouchers, proof of residency and information showing the cost of the child care program selected.
7. Special circumstances will be considered. In addition to the application you may include a personal statement of any circumstances that you feel deserves additional consideration.

8. Incomplete applications may not be reviewed and all information submitted will be held in **confidence** by the Financial Assistance Review Committee.
9. **Return application, and required documentation, beginning July 15, 2011**  
to:

New Trier Township  
739 Elm St.  
Winnetka, IL 60093  
Attn: Child Care Financial Assistance Program

**Please note: The application process begins July 15, 2011. The Township will accept applications through August 1, 2011. We are mindful that needs of our residents change. We will accept applications following August 1, 2011. These applications will be reviewed and given consideration based on additional available funding.**