

A Message from the Township Clerk



Service By The Numbers

- 146 temporary disability parking placards issued
- 418 passport applications processed
- 40 unincorporated Cook County vehicle stickers sold
- 62 voters registered
- 17 Township board meeting minutes recorded
- 10 Freedom of Information Act (FOIA) requests

In 2011, a successful collaborative effort produced an updated version of our history book “*New Trier Township: A Journey in Time, 1850-2010.*”

Copies of the book are available free of charge at the Township Office; the book is also completely accessible on-line and may be downloaded from our township website. The Township Officials of Illinois (TOI) presented three communication awards to New Trier Township at the annual Education Conference in November 2011. One of the awards recognized our New Trier Township History Book by selecting it as the “Best Publication” in the “Mighty Message” competition.

The traditional duties of the Clerk are to maintain and preserve all Township records, administer oaths, assist with voter services, respond to *Freedom of Information Act* (FOIA) requests and coordinate the Annual Town Meeting. As the Board of Trustees encouraged increased transparency for township records and moved to expand access to information, interested residents will find all Agendas and Meeting Minutes since 2010 (Board of Trustees, Committee of the Whole, Annual Town Meeting) as well as other documents, posted electronically on our website www.newtriertownship.com.

The Clerk’s Office continues to serve as a central point for voter services by providing election information, conducting and collecting voter registrations as well as distributing keys for precinct election supply judges. Among our day to day activities, we offer assistance such as serving as a passport acceptance facility, issuing temporary disability placards and selling vehicle stickers for residents of unincorporated Cook County.

In order to better serve you, Deputy Clerk Sandra Forrester and I regularly participate, share, learn and engage with other township officials to improve New Trier Township. We attended numerous functions as members of TOI, TOCC (Townships of Cook County) and the TOCC- Clerks Association. In 2011, I graduated from the University of Illinois Leadership Academy- LEAD Illinois, a provocative and informative professional development program that explored current topics for today’s leaders.

It is my sincere honor to serve as your Township Clerk.

Cordially,

Jerome Hoynes, New Trier Township Clerk
April 10, 2012