

# New Trier Township Clerk's Report to the Board of Trustees- June 2011



Dear Board Members:

Here are some details of various activities of the township clerk's office since Dec. 2010:

- Attendance at the following meetings, events and functions:

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| Jan. 12, 2011  | Communications/History Book Meeting- Wilmette                                |
| Feb. 3, 2011   | Communications/History Book Meeting- Winnetka                                |
| Feb. 4-5, 2011 | Univ. of Illinois Leadership Academy- Chicago                                |
| Feb. 10, 2011  | Communications/History Book Meeting- Winnetka                                |
| Feb. 10, 2011  | TOCC Clerk's Association Meeting- Lincolnwood                                |
| Feb. 24, 2011  | Communications/History Book Meeting- Winnetka                                |
| Mar. 9, 2011   | ATM Planning Meeting with Organizing Team- Winnetka                          |
| Mar. 23, 2011  | ATM Planning Meeting with Organizing Team- Winnetka                          |
| Mar. 24, 2011  | Communications/History Book Meeting- Winnetka                                |
| Mar. 31, 2011  | ATM Planning Meeting with Organizing Team- Northfield                        |
| Mar. 31, 2011  | TOCC Clerk's Association Meeting- Palatine                                   |
| Apr. 1-2, 2011 | Univ. of Illinois Leadership Academy- Urbana-Champaign                       |
| Apr. 4, 2011   | Communications/History Book Meeting- Winnetka                                |
| Apr. 12, 2011  | 162 <sup>nd</sup> Annual Town Meeting- North Shore Senior Center- Northfield |
| May 5, 2011    | TOCC Clerk's Association Meeting- Blue Island                                |
| May 12, 2011   | TOCC Spring Conference- Countryside/LaGrange                                 |
| June 2, 2011   | Final Editing Meeting for History Book- Wilmette                             |
| June 3, 2011   | TOI Education Seminar- Bloomington-Normal                                    |
- Annual Town Meeting (ATM): Agenda and display advertisement published in the *Pioneer Press* for our 162<sup>nd</sup> ATM held at the North Shore Senior Center in Northfield. Guest speaker Geoffrey Baer of WTTW-Channel 11 illuminated our theme of *Looking Back & Moving Forward* by telling stories of New Trier Township's long history. The large turnout of well over 200 residents and friends was outstanding. Collected artifacts and memorabilia for Time Capsule to be opened at Bicentennial ATM in April 2050.
- Voter Services: Assisted numerous township residents providing information about the Consolidated Election on April 5, 2011 by responding to calls and e-mails. Distributed Election Day Supply Packets at the township office to New Trier Precinct Supply Judges.
- Continued participation in the University of Illinois Leadership Academy.
- *Freedom of Information Act* (FOIA): Prepared an official response for a Dec. 28, 2010 FOIA request from the *Better Government Association* (BGA) asking for information concerning salary and employment history for all township staff and elected officials. Responded to two other FOIA requests.
- *Open Meetings Act* (OMA): Completed the required on-line training from the Illinois Attorney General's Office reviewing the 2011 OMA changes.
- Voter Registration: Eighteen new voter registration cards have been accepted here at the township office since the Dec. 2010 report.
- Vehicle Sticker Sales: Fifteen Cook County wheel tax vehicle stickers have been sold and/or distributed at our township office to our residents living in the Indian Hill & Woodley Road unincorporated area since the Dec. 2010 report.
- Filed the Tax Levy Ordinance #2010-05 and Truth in Taxation Certificate of Compliance as well as Budget and Appropriation Ordinance #2011-01 with the Cook County Clerk.
- Published official notices in the *Pioneer Press* for the Annual Town Meeting and the Public Open Hearing on the Budget.

It continues to be an honor serving as your township clerk.

Cordially,

Jerome Hoynes, Township Clerk, (847) 446-8202- Ext. 12, [jhoynes@newtriertownship.com](mailto:jhoynes@newtriertownship.com)