

## New Trier Township Clerk's Report to the Board of Trustees- June 2010

Dear Board Members:

Here are some details of various activities of the township clerk's office since Dec. 2009:

- Attendance at the following functions:
  - Jan. 13, 2010 U.S. Census Bureau Local Office Grand Opening- Palatine  
Represented New Trier Township at this meeting of local officials to who gathered to promote efforts supporting Census 2010.
  - Feb. 18, 2010 Meeting with Village Historical Society Directors and Karen Spillers-  
discussed participation in the ATM 160<sup>th</sup> Anniversary Celebration resulting in a tremendous level of cooperation and support from each of the historical societies as well as the idea to invite our ATM guest speaker John Newcombe.
  - Mar. 3, 2010 Chamber of Commerce *EXPO* at the North Shore Senior Center
  - Mar. 4, 2010 TOCC Clerk's Association Meeting- Palos
  - Mar. 18, 2010 TOCC Trustee's Division Meeting- Countryside  
Meeting highlighted best practices for planning the ATM.
  - May 6, 2010 TOCC Clerk's Association Meeting- Winnetka.  
Hosted the Clerk's gathering and was thrilled to be joined by all four trustees, Dep. Clerk Sandy Forrester and retired Clerk Sheila Mitchell.
  - May 24, 2010 Attended the township sponsored *Building Your Business with Disability Awareness* event held at the North Shore Senior Center.
- Primary Election- February 2010: Assisted several residents providing information about the election by responding to calls and e-mails. Distributed Election Day Supply Packets at the township office to New Trier precinct Supply Judges.
- FOIA: Presented Resolution 2010-2 for the township board's approval in Jan. 2010 that addresses the new laws and procedures concerning the *Freedom of Information Act* (FOIA). Responded to a FOIA request from the *Civic Federation* concerning elected officials salaries.
- At the direction of the Board of Trustees, drafted a letter in Dec. 2009 to the *Better Government Association* (BGA) requesting corrections to several inaccurate postings on their website about our township.
- Census 2010: Presented Resolution 2010-1 for the township board's approval in Jan. 2010 that states our support for the Census 2010 efforts. Our Township served as a Questionnaire Assistance Center (QAC) location by hosting a Census Bureau official who used an upstairs office from Mar. 19<sup>th</sup> until Apr. 19<sup>th</sup> as a place to help residents needing assistance completing their Census form. Additionally, the Census used the Board Room from Apr. 27<sup>th</sup> through April 30<sup>th</sup> as an Enumerator Training classroom for Census takers who will be canvassing the local area. New Trier Township ranked as one of the highest responding areas for returning the Census in the entire country.
- Voter Registration: Twenty-five new voter registration cards have been accepted here at the township office since the Dec. 2009 report.
- Vehicle Sticker Sales: Seven Cook County wheel tax vehicle stickers have been sold and/or distributed at our township office to our residents living in the Indian Hill & Woodley Road unincorporated area since the Dec. 2009 report. Prepared a set of new guidelines for selling the 2010 stickers that reflects changes in the sticker categories.
- Website: Met with the website redevelopment manager from AmericanEagle.com to design an effective "clerk's office page" for our new website.
- Annual Town Meeting- April 13, 2010:
  - Tremendous support from township officials and staff; an outstanding team!
  - Award presentations were all very nice and so many deserving recipients.
  - Takiff Center in Glencoe was an excellent location; we will look forward to returning.
  - Senior Stompers entertained us, the Village Historical Societies informed us and the Boy Scouts of Glencoe Troop #28 presented the colors.
  - Wonderful turnout of over 100 citizens!

It continues to be an honor serving as your township clerk.

Cordially, Jerome Hoynes, Township Clerk, (847) 446-8202- Ext. 12, [nttjerome@ameritech.net](mailto:nttjerome@ameritech.net)