



2014-15

Annual Report

Empowering Our Community



TOWNSHIPS SERVE PEOPLE

OUR MISSION

The mission of New Trier Township is to provide leadership, advocacy and resources to benefit the physical, mental and social well-being of Township residents.

TOWNSHIP GUIDING PRINCIPLES

- The Township's primary role is to identify and address the needs of our community.
- Our efforts are to create new, energetic ideas and programs while maintaining existing programs that are relevant and effective.
- Our intent is to support, given due diligence and fiscal accountability, programs providing services to our neighbors: including youth programs; senior citizen supports; aid to persons with disabilities; food, shelter and emergency relief for people in need.
- We seek opportunities to meet community needs by providing assistance directly to individuals as well as indirectly, through third-party sources/providers.
- The Township will pursue coalition-building with other community entities and advocate on behalf of Township residents.
- We believe that people have the freedom to choose where they receive services and assistance, including those the Township provides and supports.

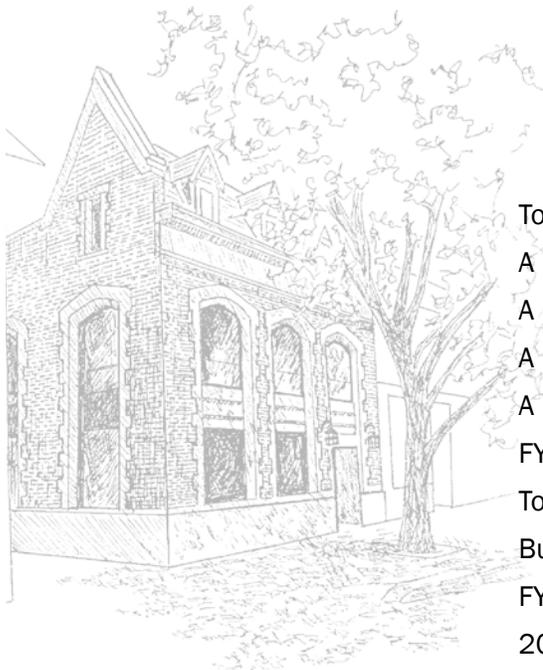
WHOM WE SERVE

Established in 1850, New Trier Township government serves the more than 56,000 residents in the villages of Glencoe, Kenilworth, Wilmette and Winnetka plus portions of Glenview and Northfield, and a small unincorporated area in Winnetka.

166th Annual Town Meeting April 14, 2015

WHAT'S INSIDE

Township Elected Officials & Staff	Page 1
A Message from the Township Supervisor	Page 2
A Message from the Township Clerk.....	Page 4
A Message from the Township Assessor	Page 5
A Message from the Township Trustee	Page 6
FY2014-15 Funded Agencies/Grant Awards.....	Page 7
Township Volunteers	Page 8
Budget & Appropriation Ordinance	Page 9
FY2015 Budget	Page 10
2014 Annual Town Meeting Highlights.....	Page 12



**TOWNSHIP ELECTED
OFFICIALS & STAFF**

BOARD OF TRUSTEES



Supervisor
Paddie Brennen



Clerk
Jerome Hoynes



Assessor
Jan Churchwell



Trustee
Hamilton Chang



Trustee
Jan Gargula



Trustee
Gerri Kahnweiler



Trustee
Stefan Mozer

Director of Administration & Finance Diane S. Tye

Social Services Administrator Jeanne Winsted Rosser, LCSW

Community Service Administrator Brian Leverenz

Deputy Assessor Lois Cross

Deputy Clerk Sandy Forrester

Communications Director Debbie Van Solkema

Administrative Assistant Lorrecia Pearson

A MESSAGE FROM THE TOWNSHIP SUPERVISOR



American entrepreneur and engineer Nolan Bushnell once said, "Everybody believes in innovation until they see it. Then they think, 'Oh, no, that'll never work. It's too different.'"

I believe that Mr. Bushnell was correct and there is usually resistance to new ideas. It's simply human nature to be cautious about change. However, when necessary, change is a good thing. This has been a year of innovation at New Trier Township. My job as Township Supervisor is primarily to assess needs in the community and identify areas in which new programs could be of use. We pride ourselves on staying in touch with your needs. After the initial reaction, most of our new programming is welcomed by our residents as necessary and useful. That is evidenced by the numbers who avail themselves of the programs and services we offer.

Our flagship new program of the year was Dental Health Day, a collaboration between the Township, North Shore Senior Center and Dr. Michael Stosich. We are fortunate to have caring residents who want to contribute to the community as a whole, and

Dr. Stosich is one such gentleman. He offered his expertise and resources to provide quality dental cleanings to residents who could not afford dental care due to financial challenges in their lives, and together with North Shore Senior Center we developed a program enabling residents to access dental cleanings through Dr. Stosich. Sometimes solutions require a new way of looking at the problems in front of us. That's exactly what we did in this case, and the outcome was a program that helped many residents receive dental health care.

Another improvement this year was an upgrade to our Food Pantry. We were the fortunate recipients of a donated refrigerator/freezer thanks to the Winnetka Fire Department. That new appliance allowed us to increase our capacity to store fresh produce and thus better serve residents. We took the opportunity to reconfigure the space in the Pantry and add shelves so that shopping is a more user-friendly experience for our clients.

We have also continued to bring more information and services to residents through the Township by hosting events and service providers at our office. We hosted an employment workshop for job seekers in conjunction with Career Resource Center. We facilitated a well-attended presentation by Robin Jones, a nationally recognized expert on disability issues. And we have further plans to enable our agencies and other partners to make their services more conveniently available to residents. These are

A MESSAGE FROM THE TOWNSHIP SUPERVISOR

only a few highlights of the many programs and services we currently offer, and we continue to assess needs and implement updates to keep our programs relevant to you.

Of course, we're not always the first to identify a need in the community. That's why we value your input. Resident feedback often helps guide us to update existing programs and develop new ones. We strive to keep our priorities aligned with your

priorities. Hence my door is always open, and I invite residents to come by to talk about ways in which the Township could better serve you.

It is a privilege to serve as your Township Supervisor.

Paddie Brennen,
New Trier Township Supervisor

SERVICE BY THE NUMBERS

- 1,884 visits to the Food Pantry serving 131 households made up of 308 persons
- 500 students qualified for Back to School gift cards
- 153 residents received financial assistance for shelter, utilities, and medical needs
- 170 holiday dinners were distributed
- 95 seniors received holiday gift cards for groceries
- 64 children from 31 families received holiday gifts
- 8 families comprising 22 persons received food deliveries as well as gift cards and children's gifts
- 86 families received financial aid for child care expenses
- 157 Community Support Grants awarded
- 5,768 Dial-A-Ride cab fares subsidized
- 72 escorted rides to medical appointments
- 28 Peer Jury cases resulting in 1,320 community service hours
- 7 Bridge the Gap vouchers issued for prescription medication



A MESSAGE FROM THE TOWNSHIP CLERK



The State of Illinois designates the second Tuesday of April as the day that all township governments are required to hold an annual town meeting of its citizens. In New Trier Township, we eagerly await this annual mandate as an opportunity to showcase the activities and human services of township government. As a special feature to the 166th

Annual Town Meeting, the Board decided to welcome you to an Open House, hosting this year's event in our home, the historic Town Hall at 739 Elm Street in Winnetka. We encouraged all Township residents and friends to attend our Open House in order that residents could explore the building, see the recently renovated Food Pantry, visit with their elected officials and hard-working Township staff in their office spaces, and share their thoughts with Township Advisory Committee members. Of course, remember you are welcome everyday at New Trier Township.

The traditional duties of the Clerk are to maintain and preserve all Township records dating back to 1850, file official documents and ordinances, administer oaths to the office-holders, assist residents with voter information and registration services, serve as the Local Election Official coordinating with the Cook County Clerk's Office, respond to Freedom of Information Act (FOIA) requests and to organize the Annual Town Meeting. Among our day-to-day activities, we issue temporary disability placards, distribute vehicle stickers for residents of unincorporated Cook County and soon will once again serve as a U.S. Passport acceptance facility offering both daytime and even some evening hours.

Always looking for ways to improve the functioning and services of New Trier Township, Deputy Clerk Sandra Forrester and I are committed to constantly learning as enthusiastic participants in educational and training programs offered through the meetings, seminars and events provided to members of TOI (Township Officials of Illinois), TOCC (Townships of Cook County) and the TOCC-Clerks Association.

It is my sincere honor to serve as your Township Clerk.

Jerome Hoynes,
New Trier Township Clerk

SERVICE BY THE NUMBERS



- 150 temporary disability parking placards issued
- 84 passport applications processed
- 34 unincorporated Cook County vehicle stickers sold
- 77 voters registered
- 18 Township board meeting minutes recorded
- 9 Freedom of Information Act (FOIA) requests

A MESSAGE FROM THE TOWNSHIP ASSESSOR



The Assessor vacancy left by Marty Houlihan's resignation last May was graciously filled by retired Assessor JoAnn Shrier Gordon until August when I was appointed to complete Marty's term. We owe JoAnn a big thank you for coming back from retirement and wish her well in her new life in the city.

The New Trier Township Assessor's Office has a deservedly well-earned reputation for assisting Township residents with their property tax questions and issues, and I look forward to continuing and maintaining the same high standards.

This fiscal year our office fielded approximately 2,044 inquiries, down from last year's triennial reassessment year total of 2,500. We provided information and assistance to homeowners, potential buyers, realtors, attorneys, appraisers, villages, schools, and park districts. The number of building permits processed (657) was up considerably from last year's total of 576. However, the number of home sales was down dramatically from 1,056 to 794, probably due in part to a combination of fewer homes on the market and the extreme winter weather in the last quarter. This is a cycle that has occurred before. People tend to look at remodeling rather than buying/selling during economic slow-downs.

Once again with assessments remaining lower, the tax rates soared from 11% to nearly 14% in some areas; this is a pattern that will likely continue until the housing market recovers and home values begin to rise again. Of course, this is the overall pattern so experiences of individual homeowners may be significantly different. We filed about 565 appeals, down from 800, at the County Assessor and Board of Review and co-sponsored two community outreach programs to assist more residents with appeals.

No report about the work flow of the Assessor's Office in any year would be complete or accurate without crediting Deputy Assessor Lois Cross for the part she plays. For me, "the new kid on the block," Lois' knowledge and answers to my basic questions have been invaluable and are much appreciated. For the many residents who return year after year to get help from Lois on property tax matters, she is the expert who steers them through the complexities of the property tax process, and we have her to thank for the high esteem in which this Office is held.

Jan Churchwell,
New Trier Township Assessor

SERVICE BY THE NUMBERS



- 2,044 inquiries
- 565 reassessment appeals filed
- 794 property sales processed
- 657 building permits processed

A MESSAGE FROM THE TOWNSHIP TRUSTEE



The Annual Town Meeting is a tradition that dates back to 1850 in Illinois, when New Trier Township held its first one. It's been said that the only purely popular government (if there are any) is local, founded on local knowledge. Without debating the validity of different forms of government within the state of Illinois, we believe the engagement of community

volunteers, stake-holders and local agencies is the most efficient way to allocate assistance to our neighbors and friends. Here at the Township, local knowledge and local involvement is our hallmark. Our staff help to coordinate our 75+ resident volunteers who serve in the pantry, on Peer Jury and on committees convened to meet the social service needs of our Township communities. The bulk of the Township budget, over \$1.3 million, is allocated by these committees to local non-profits who are also knowledgeable about the communities and constituencies they serve. These agencies include services for youth, seniors, persons with disabilities, emergency services for families and individuals in crisis, health services, volunteer services and more. These agencies and programs meet the health, vocational, transportation, basic, and other needs of our communities and their residents, across all ages and income levels.

Each year, our committees make recommendations regarding which agencies to fund, how much funding they should receive, and evaluate the performance of these agencies and the programs they operate. Proposals are reviewed by our three funding committees. The Mental Health Committee reviews proposals from agencies that provide prevention, counseling, and other support services for clients addressing mental illness, substance abuse, cancer, family and individual crises, and other mental health needs in the community. Money Follows the Person reviews proposals

from agencies that provide a variety of services to clients with developmental disabilities. These services include housing, vocational, social, respite, and other services. Finally, Agency Oversight addresses all services that do not fit into the first two committees, including youth services, senior services, volunteer programs, and many others.

Let one think that allocating money sounds like an easy task, let me assure you that dividing finite resources can be as difficult or even more difficult than raising it. Our committee members on the three funding committees have to review often lengthy requests from a total of 35 different agencies who requested funding for 45 different programs. Members studied agency budgets, outcomes, goals/objectives, the level of service to Township residents, and other funding criteria and then develop specific recommendations for each agency and program requesting funding. They have to balance out the diverse requests for funding with the needs of the community, the priorities of the Township, their perceptions of agency performance, and even their own values and opinions regarding all of the above criteria. They have to use their brains and their hearts in this process, and it is often as much art as it is science. Individuals must do this in cooperation with the other members of the committee and it requires patience, compromise and accommodation. These volunteers willingly spend many a late night here at the Township during the funding hearings in the fall debating, convincing and being convinced. Some communities allocate dollars in a much simpler and shorter format, but we feel this is the best way to bring local knowledge and local citizens into the process of government.

Hamilton Chang,
New Trier Township Trustee

SERVICE BY THE NUMBERS

- \$1.37 million awarded
- 45 different programs funded
- 35 social service agencies supported

FY2014-15 FUNDED AGENCIES / GRANT AWARDS

Developmental Disabilities Services

Clearbrook	\$ 10,000
Glenkirk, Inc.	\$127,500
Our Place of New Trier Township	\$ 95,000
Special Gifts Theater, Inc.	\$ 20,000
The Arts of Life	\$ 10,000
The Center for Enriched Living	\$ 22,000
The Lambs Farm, Inc.	\$ 15,000
Young Adult Program at GYS	\$ 10,000

Individuals and Families in Crisis

Family Service of Glencoe	\$ 36,000
Family Service Center of Wilmette	\$ 57,000
Family Service of Winnetka-Northfield	\$ 32,000
The Harbour, Inc.	\$ 10,000
Haven Youth and Family Services	\$120,000
Peer Services, Inc.	\$ 81,000
The Children's Advocacy Center	\$ 4,500
YWCA Evanston, North Shore	\$ 25,000

Mental Health Services

Cancer Wellness Center—Northbrook	\$ 10,000
Erika's Lighthouse	\$ 16,000
National Alliance on Mental Illness— Cook County North Suburban (NAMI)	\$ 5,000
New Foundation Center	\$ 60,000
The Josselyn Center	\$151,500

Senior Services

Meals at Home	\$ 10,000
North Shore Senior Center	\$134,000
Services for Adults Staying In Their Homes (SASI)	\$ 13,000

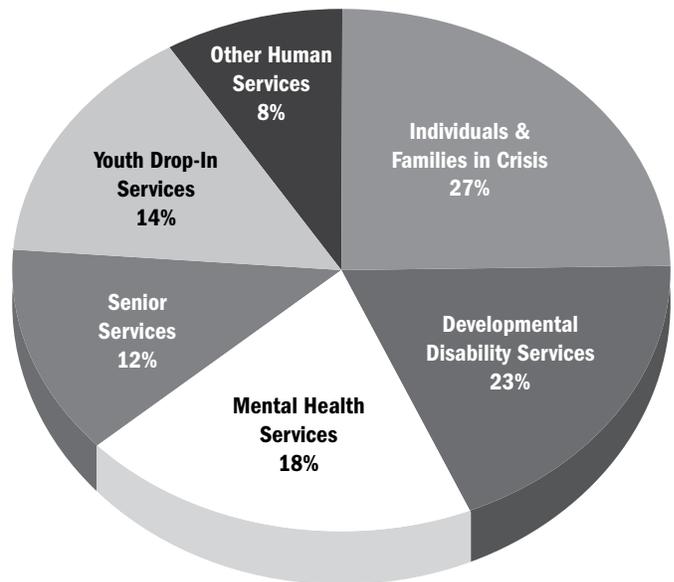
Youth Drop-In Services

Glencoe Junior High Project	\$ 20,000
Glencoe Youth Services	\$ 38,000
Warming House Youth Center	\$ 49,000
Winnetka Youth Organization	\$ 49,000
Youth Connection	\$ 26,000

Other Human Services

Career Resource Center	\$ 11,000
Angles	\$ 64,500
Open Studio Project	\$ 5,000
Rebuilding Together	\$ 10,000
The Kindness Connection	\$ 11,000
The Volunteer Center of New Trier Township	\$ 8,000

AGENCY FUNDING BY CATEGORY



Percentages have been rounded to the nearest whole percentage.

TOWNSHIP VOLUNTEERS

Mental Health Committee

Chuen Tam, Chair
Linda Tam
Mona Golub
Rosemary Gwyther
Jennifer Hull
Christen Reimer
Tammy Smiley

Money Follows the Person Committee

Ann Sickon, Chair
Keith Dronen
Sheila Fisher
Debby Hahamy
Nancy Perovic
Diann Sheridan
Dan Streiff

Agency Oversight Committee

Janet Lerman, Chair
Marilyn Applebaum
Barbara Ruth Engel
Jerry Ginsburg
Pete Kula
Ronald Thomas
Carole Rosen
Kathleen Ward

Peer Jury Program

Adult Volunteers

Joni Johnson
Donna Lebovitz
Elliot Robbins

Food Pantry Volunteers

Frank Craven
Jane Gallery
Our Place of New Trier Township



NEW TRIER TOWNSHIP BUDGET & APPROPRIATION ORDINANCE

ORDINANCE NO. 2014-01

An ordinance appropriating for all town purposes for New Trier Township, Cook County, Illinois, for the fiscal year beginning March 1, 2014 and ending February 28, 2015.

BE IT ORDAINED by the Board of Trustees of New Trier Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of New Trier Township, be

and the same are hereby appropriated for the town purposes of New Trier Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2014 and ending February 28, 2015.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds: General Town, General Assistance.



Scouts of Winnetka Boy Scout Troop 20 conducted the presentation of colors and led the Pledge of Allegiance at the 2014 Annual Town Meeting

FY2015 BUDGET – GENERAL TOWN FUND BUDGET

I. GENERAL TOWN FUND BUDGET

Beginning Balance

March 1, 2014 (unaudited) \$1,732,009

Estimated Revenues

Property Tax	2,183,823
Replacement Tax	35,000
Interest Income	4,050
Other Income	10,400
Intergovernmental Revenue	<u>14,000</u>
Total Estimated Revenues	<u>2,247,273</u>

Total Estimated Funds Available 3,979,282

Budgeted Expenditures

Administration	873,000
Programs & Services	1,927,925
Miscellaneous	<u>1,000</u>
Total Estimated Expenditures/	
Appropriations:	<u>2,801,925</u>

Estimated Ending Balance

February 28, 2015 \$1,177,357

APPROPRIATION DETAIL: GENERAL TOWN FUND

A. Administration

Personnel

Officials Salaries	43,000
Staff Salaries	295,500
Health Insurance	65,000
SS & Medicare Contribution	35,000
IMRF Retirement Contribution	<u>55,000</u>
Total Personnel	493,500

Contractual Services

Auditing Service	10,000
Legal Service	12,000
Postage	14,000
Telephone	20,000
Dues/Subscriptions	8,000
Utilities	13,000
General Insurance	

& Surety Bonds	35,000
Consultation Fees	15,000
Contract Hire	<u>32,000</u>
Total Contractual Services	159,000

Commodities

Office Supplies	<u>14,000</u>
Total Commodities	14,000

Capital Outlay

Building	100,000
Equipment	<u>20,000</u>
Total Capital Outlay	120,000

Other Expenditures

Officials/Staff Expense	13,000
Communications	35,000
General Assistance Support	<u>38,500</u>
Total Other Expenditures	86,500

Total Administration \$873,000

B. Programs and Services

Agency Block Grants	1,366,000
Other Programs and Services	285,000

Other Expenditures

Disabilities Committee	200
Day Care Scholarships	50,000
Summer Camp Scholarships	45,000
Transportation Services	75,000
Sponsored Meetings	6,000
Annual Town Meeting	8,000
Printing and Publishing	45,000
Website Maintenance	6,000
Before/After School Daycare	25,000
Assessor's Office and Operation	<u>16,725</u>

 Total Other Expenditures 276,925

Total Programs and Services \$1,927,925

C. Miscellaneous

Miscellaneous Expense	1,000
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Total Miscellaneous Expense \$1,000

FY2015 BUDGET – GENERAL ASSISTANCE BUDGET

II. GENERAL ASSISTANCE BUDGET

Beginning Balance -

March 1, 2014 (unaudited) \$650,256

Estimated Revenues

Property Tax	275,677
Interest Income	<u>750</u>
Total Estimated Revenues	276,427

Total Estimated Funds Available: 926,683

Budgeted Expenditures

Administration	176,000
Home Relief	101,500
Hospitalization & Insurance	28,000
Pantry	<u>25,000</u>
Total Expenditures/Appropriations:	330,500

Estimated Ending Balance

February 28, 2015 \$596,183

APPROPRIATION DETAIL: GENERAL ASSISTANCE FUND

A. Administration

Personnel

Salaries	50,000
IMRF/Social Security Contribution	<u>13,000</u>
Total Personnel	63,000

Other Expenditures

Office Expense	8,000
Emergency Assistance	90,000
Town Fund Support Projects	<u>15,000</u>
Total Other Expenditures	113,000

Total Administration \$176,000

B. Home Relief

Budget Grants	90,000
Access to Care	1,500
Outpatient Services	<u>10,000</u>
Total Home Relief	\$101,500

C. Hospitalization & Insurance

Hospitalization	25,000
Hospitalization Insurance	<u>3,000</u>
Total Hospitalization & Insurance	\$28,000

D. Pantry

Food/Pantry	<u>25,000</u>
Total Pantry	\$25,000

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2014 and ending February 28, 2015 by fund shall be as follows:

GENERAL TOWN FUND	2,801,925
GENERAL ASSISTANCE FUND	330,500
TOTAL APPROPRIATIONS	\$3,132,425

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Three Million One Hundred Thirty Two Thousand Four Hundred Twenty-five Dollars (\$3,132,425) for the fiscal year beginning March 1, 2014 and ending February 28, 2015.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 13th day of May 2014, pursuant to a roll call vote by the Board of Trustees of New Trier Township, Cook County, Illinois.

CERTIFICATE OF ESTIMATED REVENUES

I, Padraig H. Brennen, hereby certify that I am the Chief Fiscal Officer of New Trier Township, and as such Chief Fiscal Officer, I hereby certify that the Estimate of revenues by source to be received by New Trier Township for fiscal year ending February 28, 2015, is as follows:

GENERAL TOWN FUND	2,247,273
GENERAL ASSISTANCE FUND	276,427
TOTAL ESTIMATED REVENUES:	\$2,523,700

**2014 ANNUAL
TOWN MEETING HIGHLIGHTS**



**Past Township Clerk and Trustee Phil Hoza,
Moderator Jim Carlson and Clerk Jerome Hoynes**



**Peer Jury Scholarship award winner
Stephanie Kurensky with her parents Mark and Beth**



**Joe Fell, winner of the George E. Noyes
Community Spirit Award**



**Music was provided by the North Shore
Choral Reclamation Society**



**Chris Barber, representing The Grand Food Center,
accepts the Friend of the Township Award from
Community Service Administrator Brian Leverenz**

**2014 ANNUAL
TOWN MEETING HIGHLIGHTS**



Chuen and Linda Tam, Chair and committee member of the Committee on Mental Health



Trustee Gerri Kahnweiler with Supervisor's Superior Service Award winner Barry Hoobler



Keynote speaker Dr. James J. Phillips, Northwestern University Vice President for Athletics and Recreation, with his wife Laura



Supervisor Brennen with staff members Brian Leverenz, Sandy Forrester and Jeanne Winsted Rosser



Township residents John Gilbert and Harriet Hahn



NEW TRIER TOWNSHIP

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