

## Town Clerk's Report to the New Trier Township Board June 2013



Dear Board Members:

Here are some details concerning the various activities of the Township Clerk's Office since the December 2012 report:

- Attendance at the following meetings, events and functions:

Dec. 31, 2012	Cook County Clerk & Budget Filing Office – Chicago
Jan. 10, 2013	ATM 2013 Planning w/ Communications Dir. - Winnetka
Jan. 29, 2013	ATM 2013 Site Selection Team Visit- Wilmette
Jan. 29, 2013	Meeting w/ new Northfield Twp. Clerk-Winnetka
Feb. 7, 2013	TOCC-Clerks Association Meeting- Lincolnwood
Feb. 8, 2013	Cook County Clerk & Dept. of Revenue– Chicago
Mar. 7, 2013	TOCC-Clerks Association Meeting- Tinley Park
April 9, 2013	Consolidated Election Day- township wide
April 16, 2013	Annual Town Meeting- Wilmette
May 9, 2013	Host TOCC-Clerks Assoc. Meeting- Northfield
May 20, 2013	Inauguration Ceremony for officials- Winnetka
May 29, 2013	TOCC Spring Conference- Countryside
- Consolidated Election: Served as the LEO (Local Elections Official) for the Consolidated Election in April 2013.
- Voter Services: Assisted township residents providing information about the Consolidated Election on April 9, 2013 by responding to numerous calls and e-mails.
- Annual Town Meeting (ATM): Community Recreation Center in Wilmette featuring Keynote Speaker former Congressman Bob Dold. Video clips of service awards and honors for retiring elected officials now on our township website and the Township's YouTube channel.
- *Freedom of Information Act* (FOIA): Responded to 4 FOIA requests.
- Vehicle Sticker Sales: 6 Cook County wheel tax vehicle stickers have been sold and/or distributed at our township.
- Officially filed the Township Budget.
- Published official notices for various issues in the *Pioneer Press*.
- Clerk listed as a crossword puzzle answer in the "North Shore Puzzler" appearing in the *Winnetka Current & Wilmette Beacon*.
- Featured in the *Pioneer Press* "In Profile" section on March 14, 2013 with the headline "Teacher by day, Clerk by night."
- Professional Development: Currently serve as the Treasurer of the TOCC-Clerks Association; in May elected to serve as President for the next two years. Hosted the May meeting at the Happ Inn in Northfield with Cook County Clerk David Orr as our special guest.

It will be an honor to serve as your township clerk for the next four years.

Cordially,

Jerome Hoynes, Clerk, (847) 446-8202-Ext.12 [jhoynes@newtriertownship.com](mailto:jhoynes@newtriertownship.com)