

BOARD MEETING OF NEW TRIER TOWNSHIP

State of Illinois

County of Cook

Township of New Trier

The Board of New Trier met at the Township Hall on March 9, 2010 at 7:30 p.m.

Present: Patricia B. Cantor, Supervisor
Alan Goldberg, Trustee
Gerri Kahnweiler, Trustee
Paddie Brennen, Trustee
Joe Fell, Collector
JoAnn Shrier Gordon, Assessor
Diane Tye, Director of Administration and Finance
Sandra Forrester, Deputy Clerk

Also Present: Arline Dablin, New Trier Citizens League

Not Present: Jerome Hoynes, Clerk
Stefan Mozer, Trustee

Supervisor Patricia Cantor, acting as Chair, and Sandra Forrester, acting as Deputy Clerk, transacted the following business:

CALL TO ORDER:

Supervisor Cantor called the meeting to order at 7:35 p.m. Following a roll call of the Board, Supervisor Cantor declared a quorum to be present.

PLEDGE OF ALLEGIANCE:

Supervisor Cantor led the Pledge of Allegiance to the Flag of the United States of America.

PUBLIC COMMENTS: None.

APPROVE FEBRUARY 9, 2010 BOARD MEETING MINUTES:

In discussion, Trustee Goldberg stated that on page 4 of the February 9, 2010 minutes, the motion regarding a letter to be written to the Citizens Advocacy Center should be amended to state that such letter should be written by Communications Director Karen Spillers and subsequently reviewed by attorney Richard Cowen. Trustee Goldberg then moved and Trustee Mozer seconded the motion to approve the minutes of the February 9, 2010 Board of Trustees Meeting as amended. The motion passed on a voice vote.

APPROVE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING, FEBRUARY 23, 2010:

Approval of the February 23, 2010 Committee of the Whole Meeting minutes was deferred until the minutes become available to the Board.

Trustee Mozer joined the meeting at 7:40 p.m.

FINANCIAL REPORT, JANUARY 31, 2010 YTD:

Administrator Tye reviewed a report dated January 2010, reflecting 11 months of financial activity in the Town and General Assistance (GA) funds indicating cash and asset balances as of January 31, 2010. Highlighting the current low money market rates, she noted that although somewhat higher rates are available for 6-9 month CDs, she would not recommend moving to them at this time. Balances in this report do not reflect the upcoming *Community Grants* payments, the third FY 2010 payments to agencies, or any revenue and expense activity for the month of February 2010.

She then reviewed an additional report showing the FY2010 Budget vs. 01/31/2010 YTD activity report, which displayed Town and GA funds line item details in the FY 2010 adjusted Budget, which included line item transfers approved at the February 9, 2010 Board meeting. This report also shows, by line item, the YTD Actual figures, the remaining dollars (Budget minus Actual) and the Actual YTD earned/used percentages. She noted this report should be a helpful reference tool as a Budget guideline for the fiscal year-end.

Trustee Kahnweiler moved and Trustee Brennen seconded the motion to approve the Financial Report. The motion passed on a voice vote.

APPROVE RELEASE OF THIRD FY 2009-2010 AGENCY CHECKS:

Trustee Mozer moved and Trustee Brennen seconded the motion to authorize release of the third FY 2009-2010 agency checks totaling \$338,113. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

COMMUNITY GRANTS:

Supervisor Cantor noted that 40 of 79 *Community Grants* applicants had completed the requirements and now were approved to receive *Community Grants* checks. Responding to Trustee Kahnweiler's request for information on what assistance services the grants generally supported, Supervisor Cantor noted that such a report could be supplied, although grantee names would be kept confidential. Trustee Brennen then moved and Trustee Mozer seconded the motion to approve release of *Community Grants* checks up to a total disbursement of \$60,000. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

FY 2010-2011 AGENCY RECOMMENDATION DISCUSSION:

Following discussion of the Committee of the Whole recommendations for FY 2010-2011 agency funding included funding *Erika's Lighthouse* \$10,000; *JJ's List* \$20,000; and *Our Place* \$40,000. The funding recommendation for *North Shore Village* was \$3,000, and the funding recommendation for *Interfaith Housing /Foreclosure Counseling* was \$4,000.

APPROVAL OF FY 2010-2011 AGENCY FUNDING:

Trustee Goldberg moved and Trustee Mozer seconded the motion to accept the Committee of the Whole recommendation of funding *JJ's List* \$20,000 in FY 2010-2011. The motion passed on a roll call vote.

4 Aye 1 Nay 0 Abstain
Supervisor Cantor voted Nay.

Trustee Goldberg moved and Trustee Kahnweiler seconded the motion to accept the Committee of the Whole recommendation to fund *Our Place* \$40,000 in FY 2010-2011. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

Trustee Kahnweiler moved and Trustee Goldberg seconded the motion to accept the Committee of the Whole recommendation to fund *North Shore Village* \$3,000 in FY 2010-2011. The motion passed on a roll call vote.

4 Aye 1 Nay 0 Abstain
Supervisor Cantor voted Nay.

Trustee Kahnweiler moved and Trustee Mozer seconded the motion to accept the Committee of the Whole recommendation to fund *Erika's Lighthouse* \$10,000 in FY 2010-2011. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

Trustee Goldberg moved and Trustee Brennen seconded the motion to accept the FY 2010-2011 agency funding recommendations of the Oversight Committee, the Money Follows the Person Committee and the Special Projects Committee, in the amounts recommended, with the exception of the funding changes previously approved for *North Shore Village*, *Erika's Lighthouse*, *JJ's List*, and *Our Place*. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

BUDGET LINE ITEM DISCUSSION

Supervisor Cantor commented on suggested changes to the *Community Grants* program, including changes to the application form to clarify requirements for applicants. Noting the grants would come from the P.O.T.S. fund, she asked the Board how much the grants should be increased. Trustee Kahnweiler suggested the Board defer that discussion to the Money Follows the Person (M.F.P.) Committee. This would allow the M.F.P. Committee to be involved in the discussion and recommendation of how to implement the M.F.P. philosophy to benefit its particular community. Trustee Goldberg stated agreement with this idea. Trustee Mozer asked for clarification of the amount currently in the P.O.T.S. fund. \$250,000 is the current P.O.T.S. allocation for FY2009-2010 and for FY 2010-2011.

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The following Budget allocation recommendations were made for the Township's Services and Special Funds categories of funding:

- **Services**
 - Summer Camp Scholarship \$ 20,000 (increased by \$5,000)
 - DayCare Scholarship \$ 45,000 (increased by \$5,000)
 - Dial-a-Ride \$ 40,000 (adjusted to FY 2010 usage and increased by \$5,000)

- **Special Funds**
 - Community Grants \$ 60,000
 - Special Projects \$ 100,000

ANNUAL TOWN MEETING:

The New Trier Township Annual Town Meeting will be held Tuesday, April 13, 2010 at 7:00 p.m. at the Takiff Center, 999 Green Bay Road, Glencoe, Illinois. The meeting will include a year-end financial report, reports from Township officials, recognition of community leaders, and special awards for service to Township residents. Text for a newspaper ad announcing the Annual Town Meeting was presented for Board review. Trustees suggested that in addition to posting this ad in the Pioneer Press, press releases should be sent to all local media outlets as well.

Trustee Goldberg moved and Trustee Brennen seconded the motion to approve the agenda for the Annual Town Meeting of New Trier Township. The motion passed on a voice vote.

WEBSITE UPDATE:

Trustee Brennen reviewed details of the basic format and design features of the Township's website and noted it was a work in progress that can change as the need arises. She highlighted color choices, drop-down menus, links to agencies and other significant resource sites. Also detailed were e-mail features for Township officials and individual pages for the Clerk and the Assessor – all configured for ease of use. An informational display of the website's new features is planned for the Annual Town Meeting.

TRUSTEE LIAISON REPORTS:

- A. Trustee Mozer stated that at the *Disability* committee's last meeting discussion involved increasing disability awareness in the local business community. The committee is seeking local business people to speak on their experience with hiring persons with disabilities. A May 2010 event is being planned.
- B. Trustee Brennen noted the *Oversight* committee would meet in the following week.
- C. Trustee Kahnweiler remarked that attendance at the last meeting of the *Special Projects* committee attendance was very light, and more committee members are needed. The committee is gathering information on what services are available locally from government agencies, with special focus on transportation support services. Trustee Mozer suggested Administrator Leverenz for relevant information he has available. Supervisor Cantor remarked that the Village of Wilmette is anxious to partner with New Trier Township on exploring transportation issues.
- D. Trustee Goldberg stated that the *Money Follows the Person (MFP)* committee had not met recently.

CONSENT AGENDA - STAFF REPORTS:

- A. Community Services Administrator: Brian Leverenz
- B. Social Services Administrator: Jeanne Rosser
- C. Township Social Worker: Art Sontag
- D. Assessor's Report: Lois Cross

Trustee Goldberg moved and Trustee Brennen seconded the motion to accept the Consent Agenda. The motion passed on a voice vote.

Collector Fell left the meeting at 9:40 p.m.

Arline Dablin, of the New Trier Citizens League, left the meeting at 9:45 p.m.

SUPERVISOR'S REPORT:

- A. Supervisor Cantor reviewed a copy of her letter to the Citizens Advocacy Center. Trustee Goldberg re-emphasized his earlier amendment to the February 9, 2010 Board meeting minutes regarding this letter, and he noted an erroneous statement in the letter regarding posting of Board agendas and minutes on the Township website. Supervisor Cantor stated that the January and February 2010 Board of Trustees agendas and meeting minutes will be posted to current website promptly.
- B. Supervisor Cantor called attention to the Township's participation in a Wilmette, Winnetka and Northfield Chambers of Commerce annual event on March 3, 2010 held at the North Shore Senior Center.
- C. Supervisor Cantor noted the University of Illinois' Leadership Academy program and encouraged trustees to attend.
- D. A Communications Strategy was presented, based on Communications Director Karen Spillers' report. Trustee Brennen will assist her with ongoing updates.
- E. Annual Town Meeting Service Awards recipients were announced:
 - 1. Superior Service Award for Persons with Disabilities – Sean Clemens and Julie Smith, for their work with the New Trier Township High School ESL/ELL program.
 - 2. George E. Noyes Community Service Award – Sandra Berger, a 25-year volunteer with community service on several local boards and committees.
 - 3. Peer Jury Award - Kristina Spillers, author of winning essay.
 - 4. Friend of the Township Award – will be presented to Don Treischman for *Rebuilding Together*, the organization that completed the Township's Pantry renovation.
 - 5. Supervisor's Special Service Awards – Frank Gallery, Derek Schram, Jesse Marymont, and other Pantry volunteers.

APPROVAL OF CLAIMS:

Trustee Goldberg moved and Trustee Mozer seconded the motion to approve Town Fund checks dated February 17 through February 28, 2010, numbered 16874 through 16902, totaling \$21,608.76. The motion passed on a roll call vote.
5 Aye 0 Nay 0 Abstain

Trustee Goldberg moved and Trustee Mozer seconded the motion to approve Payroll checks dated February 1 through February 28, 2010, numbered 4964 through 4986, totaling \$23,622.34. The motion passed on a roll call vote.
5 Aye 0 Nay 0 Abstain

OTHER BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT:

Trustee Mozer moved to adjourn, and Supervisor Cantor adjourned the meeting at 10:10 p.m.

Respectfully submitted,

Sandra Forrester, Deputy Clerk and Jerome Hoynes, Township Clerk