

**MINUTES
BOARD MEETING OF NEW TRIER TOWNSHIP**

State of Illinois

County of Cook

Township of New Trier

The Board of New Trier met at the Township Hall on May 11, 2010 at 7:30 p.m.

Present: Patricia B. Cantor, Supervisor
Jerome Hoynes, Clerk
Paddie Brennen, Trustee
Alan Goldberg, Trustee
Gerri Kahnweiler, Trustee
Stefan Mozer, Trustee
Diane Tye, Director of Administration and Finance
Joe Fell, Collector
Sandra Forrester, Deputy Clerk

Also Present: Alan Schmidt, Pioneer Press
Nancy Bohrer, New Trier Citizen's League

Supervisor Patricia Cantor, acting as Chair, and Jerome Hoynes, acting as Clerk, transacted the following business:

CALL TO ORDER:

Supervisor Cantor called the meeting to order at 7:35 p.m. Following a roll call vote of the Board, Clerk Hoynes declared a quorum to be present.

PLEDGE OF ALLEGIANCE:

Supervisor Cantor led the Pledge of Allegiance to the Flag of the United States of America.

PUBLIC COMMENTS:

Supervisor Cantor asked if there were any members of the public who wished to make comments to the Board. There were none.

APPROVE BOARD OF TRUSTEES MEETING MINUTES OF APRIL 6, 2010:

Noting that the minutes submitted for approval were titled *DRAFT*, Trustee Mozer stated the minutes submitted should be approved with the *DRAFT* title deleted. Trustee Kahnweiler questioned if a new FOIA rule mandated that draft minutes must be posted with 5 days following a formal meeting. Clerk Hoynes stated he would research that issue. Trustee Kahnweiler then moved and Trustee Mozer seconded the motion to approve the minutes of the April 6, 2010 Board of Trustees meeting with the deletion of the *DRAFT* title. The motion passed on a voice vote.

FINANCIAL REPORT, MARCH 31, 2010 YTD (unaudited):

Director Tye reviewed a March 2010 unaudited activity summary showing March 2010 YTD unaudited activity summary showing March 31, 2010 YTD fund balances of \$2,820,112 in the Town Fund and \$586,665 in the General Assistance Fund, for a total balance of all funds of \$3,406,777. She noted the GA money market balance is growing, but the Harris Bank money market interest rate is still low and the Edens Bank rate is dropping significantly. She stated that, although banks have advised investing in longer term instruments, she does not recommend doing so at this time.

She next presented an unaudited FY 2011 Proposed Budget vs. March 31, 2010 (one-month activity YTD) Actual summary, comparing line item revenue and expense details for both the Town and General Assistance funds. She highlighted the newly formatted *Services* line items of *Summer Camp Scholarships*, *Day Care Scholarships* and *Before/After School Day Care*. She noted significant activity in the line items for *Home Relief* and *Emergency Assistance*.

Trustee Mozer moved and Trustee Brennen seconded the motion to accept the March 31, 2010 YTD (unaudited) Financial Report. The motion passed on a voice vote.

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ANNUAL TOWN MEETING REPORT:

Clerk Hoynes reviewed the Township's 160th Anniversary Celebration at the Annual Town Meeting on April 13, 2010 at the Takiff Center in Glencoe, Illinois. The turnout was good with well over one hundred citizens attending. Hoynes was grateful for the cooperation of the village historical societies, stating that the displays and docents wearing period costumes truly helped to highlight the anniversary celebration. He expressed appreciation and praise for the collaborative assistance of Supervisor Cantor, the Trustees, Community Services Administrator Leverenz, Communications Director Spillers and the entire Township staff for all their assistance making this a successful meeting.

Clerk Hoynes also acknowledged and thanked all four of the New Trier Township Trustees who attended the Townships of Cook County Clerk's Association Dinner Meeting on May 6, 2010 hosted by New Trier Township.

APPROVE BUDGET AND APPROPRIATION ORDINANCE #2010-03:

Supervisor Cantor briefly reviewed the Township expenditure items covered by this ordinance, an ordinance appropriating for all town purposes for New Trier Township, Cook County, Illinois, for the fiscal year beginning March 1, 2010 and ending February 28, 2011.

BE IT ORDAINED by the Board of Trustees of New Trier Township, Cook County, Illinois:

SECTION I: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of New Trier Township, be and the same are hereby appropriated for the town purposes of New Trier Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2010 and ending February 28, 2011.

SECTION II: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds: General Town, General Assistance.

1. GENERAL TOWN FUND BUDGET

Beginning Balance, March 1, 2010 (unaudited)		\$ 2,184,950
<u>Estimated Revenues</u>		
Property Tax	1,897,679	
Replacement Tax	40,000	
Interest Income	15,000	
Rental Income	240	
Miscellaneous Income	9,000	
Intergovernmental Revenue	<u>42,000</u>	
Total Estimated Revenues		<u>2,003,919</u>
<u>Budgeted Expenditures</u>		
Administration	937,500	
Programs & Services	1,511,870	
Miscellaneous	<u>2,500</u>	
Total Estimated Expenditures/Appropriations:		<u>2,451,870</u>
Estimated Ending Balance, February 28, 2011		\$ 1,736,999

II. GENERAL ASSISTANCE FUND BUDGET

Beginning Balance, March 1, 2010 (unaudited)		\$ 537,928
<u>Estimated Revenues</u>		
Property Tax	179,167	
Interest Income	1,500	
Miscellaneous Income	<u>600</u>	
Total Estimated Revenues		<u>181,267</u>
Total Estimated Funds Available		719,195
<u>Budgeted Expenditures</u>		
Administration	103,100	
Home Relief	86,500	
Hospitalization & Insurance	28,000	
Pantry	<u>25,000</u>	
Total Expenditures/Appropriations		<u>242,600</u>
Estimated Ending Balance, February 28, 2011		\$ 476,595

Trustee Brennen moved and Trustee Goldberg seconded the motion to approve Budget and Appropriation Ordinance No. 2010-03 for New Trier Township. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

APPROVE FY 2011 NORTH SHORE SENIOR CENTER LEASE AGREEMENT:

Supervisor Cantor requested Board approval of the North Shore Senior Center’s rental of an office in the Township building for \$240 a year. Trustee Mozer moved and Trustee Kahnweiler seconded the motion to approve the North Shore Senior Center lease agreement for an office in the Township building at \$240 for FY 2011. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

APPROVE REAL ESTATE TAX BILL RESOLUTION:

The Board discussed the Real Estate Tax Bill Resolution R-10, requesting that townships urge responsible Cook County officials to institute reform in the issuance of 2nd installment real estate tax bills. After a discussion, the Board decided not to act on this request.

Nancy Bohrer of the New Trier Citizens League left the meeting at 8:00 p.m.

TRUSTEE LIAISON REPORTS:

- A. Disabilities Committee: Trustee Mozer reported the Disabilities Committee met on April 20, 2010 and completed the agenda for an event titled *Building Your Business with Disability Awareness*, an attempt to inform local businesses of the benefits of employing persons with disabilities. Successful examples of this practice in use at *Walgreen’s* and *Lad and Lassie* will be highlighted. The event will be held on May 24, 2010 at the North Shore Senior Center in Northfield.
- B. Oversight Committee: Trustee Brennen reported the Oversight Committee’s last meeting focused on how to approach the new fiscal year with very few members to oversee many agencies. Also problematic is how to determine if an agency needs assistance and how the Committee can deliver the assistance needed. Trustee Brennen stressed that recruitment of more members is vital to the future success of the committee.
- C. Special Projects Committee: Trustee Kahnweiler reported this committee continues to focus on gathering information on transportation. Supervisor Cantor noted the Dial-a-Ride program is being revised. Trustee Kahnweiler will discuss with Director Tye how best to clarify the committee’s need for staff assistance.
- D. Money Follows the Person (MFP) Committee: Trustee Goldberg reported the MFP Committee did not meet.

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CONSENT AGENDA – STAFF REPORTS:

- A. Community Services Administrator – Brian Leverenz
- B. Social Services Administrator – Jeanne Rosser
- C. Township Social Worker – Art Sontag

Trustee Mozer moved and Trustee Brennen seconded the motion to approve the Consent Agenda/Staff Reports. The motion passed on a voice vote.

SUPERVISOR’S REPORT:

Supervisor Cantor called the Board’s attention to the following items and events:

- A. Summer Day Camp Scholarship applications have increased and a decision is needed on how best to allocate available funds to applicant families with different numbers of children. One complication is the many summer camp offerings at a very wide range of prices. In discussion, the Board decided to follow the model of Community Grants and MFP, allocating \$570 for each child. Trustee Mozer moved and Trustee Brennen seconded the motion. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

- B. Multiple “Thank you” cards have been received from community grant recipients.
- C. The T.O.C.C. Spring Conference will be held on May 22, 2010.
- D. The Committee of the Whole meeting scheduled for May 25, 2010 was cancelled.

The following future meetings were scheduled:

- a. Board of Trustees Meeting – June 8, 2010
- b. Board of Trustees Meeting – August 24, 2010
- c. Committee of the Whole Meeting – September 7, 2010
- d. Board of Trustees Meeting – September 14, 2010

Collector Fell left the meeting at 9:26 p.m.

APPROVAL OF CLAIMS:

Trustee Goldberg moved and Trustee Brennen seconded the motion to approve Town Fund checks dated April 7, 2010 through May 11, 2010, numbered 17050 through 17121, totaling \$78,932.94.

The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

Trustee Goldberg moved and Trustee Kahnweiler seconded the motion to approve Town Fund checks dated April 1, 2010 through April 30, 2010, numbered 5010 through 5032, for a total disbursement of \$23,995.42. The motion passed on a roll call vote.

5 Aye 0 Nay 0 Abstain

OTHER BUSINESS:

Trustee Mozer asked for an update on the new website under construction. Trustee Brennen reviewed work on the website to-date noting a current delay that indicates possible completion by June.

Trustee Mozer also reported that several residents who have used *Our Place* services have given him “rave” reviews of the program.

NEW BUSINESS:

None.

ADJOURNMENT:

Trustee Mozer moved to adjourn, and Supervisor Cantor adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Jerome Hoynes, Clerk