



**MINUTES OF THE APRIL 20, 2021  
TOWNSHIP BOARD MEETING**

Township of New Trier  
County of Cook  
State of Illinois

*Meeting conducted on-line due to Coronavirus Crisis guidelines.*

**PRESENT:**

Alan Goldberg, Supervisor  
Jerome Hoynes, Clerk  
Gail Schnitzer Eisenberg, Trustee  
Stefan Mozer, Trustee  
Elliott Robbins, Trustee  
John T. Thomas, Trustee  
Jan Churchwell, Assessor  
Diane Tye, Director of Administration & Finance  
Jack Macholl, Communications Director  
Sandy Forrester, Deputy Clerk

**ALSO PRESENT:**

Nicole Capretta, Clerk-Elect  
Danielle Ruben, Trustee-Elect

**CALL TO ORDER / ROLL CALL:**

Following a roll call of attendees, Clerk Hoynes announced that a quorum for conducting official business had been established. Supervisor Goldberg called the Meeting to order at 7:32 p.m. and then led the reciting of the *Pledge of Allegiance to the Flag of the United States of America*.

**PUBLIC COMMENTS:** None.

**APPROVAL OF MINUTES:**

Trustee Mozer moved, and Trustee Eisenberg seconded a motion to approve the Minutes of the Board of Trustee Meeting on February 23, 2021; approved on a roll call vote:

4 Aye 0 Nay 1 Abstain (Trustee Thomas)

**SUPERVISOR'S REPORT:**

Supervisor Goldberg thanked Trustee Mozer for his willingness assumed the Chair's responsibilities for the rest of the meeting.

**CLERK'S REPORT:**

Clerk Hoynes thanked the Board for their condolences concerning the passing away of his mother Virginia Hoynes who was an enormous township supporter. Clerk Hoynes also reflected on his three terms as Clerk and was very proud to serve the township.

**ASSESSOR'S REPORT:**

Assessor Churchwell reported on the confusion caused since the township building fire and the problems that have resulted in communications for the Assessor's Office. The internet connection with Assessor Churchwell dropped so in the meantime Trustees Robbins and Thomas inquired about the status of the building and questioned about the reopening.

Administrator Tye provided a detailed update and addressed Assessor Churchwell's concern over the telephone system access. Discussion ensued about insurance, repairs and progress for restoration.

Assessor Churchwell rejoined the meeting and stressed the importance of the Assessor's dedicated telephone number and the crucial need to communicate with township residents. She asked to be included in decisions moving forward about contractual documents and telephone service restoration; particular attention was placed upon the need for the Assessor's office to be granted fuller access to information. Administrator Tye responded to the questions raised regarding telephone service and other restoration efforts in order to reopen the township building.

**ADJOURN TO BUDGET HEARING PUBLIC MEETING:**

Trustee Thomas moved and Trustee Robbins seconded a motion to adjourn to a public meeting to discuss the proposed Budget Ordinance; passed on a roll-call vote:

3 Aye 1 Nay (Trustee Eisenberg) 0 Abstain

Trustee Eisenberg objected to holding this Public Meeting due to confusion over whether the notice of this public meeting had been properly posted in the local newspaper as well as on the township website. After discussion, Trustee Thomas moved, and Trustee Eisenberg seconded a motion to reschedule the Public Hearing on the Budget until the May Board meeting' approved on a roll-call vote:

4 Aye 0 Nay 0 Abstain

Trustees then resumed the normal business of the Board meeting.

**FINANCIAL REPORT:**

Director Tye provided an extensive and detailed review of the financial facts and figures for the township's accounts. She thoroughly reviewed documents that listed all the revenues and spending items. Trustee Thomas moved, and Trustee Mozer seconded, to accept the Financial Report as presented; motion passed on a roll-call vote:

4 Aye 0 Nay 0 Abstain

**BUILDING REOPENING UPDATE:**

Clerk Hoynes asked Director Tye about special events planned in May that were planned to be held at the Township Hall; it was decided that the best thing to do is to look for other venues for the Cook County Clerk's Association meeting and the Inauguration/ Swearing-In Ceremony for the newly elected Township Officials. Trustee Eisenberg inquired how the Township Staff is functioning without working in person and Director Tye described how they are continuing to do their best to serve the township residents.

**2021 OUTREACH & COMMUNICATION STRATEGY:**

Communications Director Macholl outlined several exciting ideas and proposals for new township events, services and plans for the future; a detailed report was provided to the Board.

**ACCEPTANCE OF THE STAFF REPORTS:**

Community Services Administrator Brian Leverenz

Communications Director Jack Macholl

Social Services Administrator Jeanne Rosser

Trustees voiced their appreciation for, and acknowledgement of, all Staff Reports.

**CONTINUING BUSINESS:**

Trustee Mozer questioned how many residents were able to participate in the township's effort to support vaccination efforts. Additionally, Trustee Mozer requested the Board consider renaming the Township Board Room as the "Alan Goldberg Conference & Community Room". Trustee Mozer moved, and Trustee Thomas seconded a motion to dedicate the Board room in honor of Alan Goldberg longtime service to the Township; approved on a roll-call vote:

4 Aye 0 Nay 0 Abstain

On behalf of members of our township advisory committees, Trustee Robbins raised the issue of Trustees serving on the Boards of agencies that the township funds. The new Board will examine this issue and develop a policy to guide us for the future.

Clerk Hoynes asked if the Board planned to compensate Northfield Township for their tremendous assistance and service to our Food Pantry clients who have received assistance from their Food Pantry since the building fire. The Board will address this at a future meeting.

**APPROVAL OF CLAIMS:**

Trustee Thomas suggested and the Board agreed that we table the approval of claims until the next Board meeting.

**MAY 2021 MEETING:**

New Trier Township Board Meeting  
April 20, 2021

The Township Board's next meeting (including the Budget Hearing) was set for 7:30 p.m. on May 25, 2021. The Swearing-In Ceremony for new Officials will be May 18<sup>th</sup>.

**MOTION TO ADJOURN:**

Trustee Eisenberg moved and Trustee Thomas seconded adjournment. Trustee Mozer, acting as Supervisor, closed the meeting at 9:32 P.M.

Respectfully submitted,

---

Jerome Hoynes, Clerk