



TOWNSHIP BOARD OF TRUSTEES MEETING MINUTES MAY 9, 2023

Alan J. Goldberg Conference and Community Room
Township of New Trier, County of Cook, State of Illinois

PRESENT: Gail Schnitzer Eisenberg, *Supervisor*
Jerome Hoynes, *Clerk*
Katherine Casale MacNally, *Trustee*
Elliott Robbins, *Trustee*
Danielle Zinn Ruben, *Trustee*
Jan Churchwell, *Assessor* (via Zoom)
Lorrecia Hopkins, *Township Administrator & Deputy Clerk*
Julie Koenigsberger, *Outreach & Communications Director*

ABSENT: Stefan Mozer, *Trustee*

ALSO PRESENT: James Howard, *Governmental Accounting, Inc.*
Victoria McDonough, *Decennial Committee designee*

CALL TO ORDER / ROLL CALL

Following a roll call of attendees, Township Clerk Jerome Hoynes announced that a quorum for conducting official business had been established. Supervisor Gail Schnitzer Eisenberg called the Meeting to order at 7:30 p.m. and then led the reciting of the *Pledge of Allegiance to the Flag of the United States of America*.

SUPERVISOR'S REPORT

Supervisor Eisenberg presented the following announcements and activities:

- Attended the Township Officials of Illinois (TOI) Lobby Day in Springfield, holding successful meetings with many of our state legislators as well as legislative efforts to push for legislation to address General Assistance funding flexibility.
- Addressed the flood that happened in our basement; we will be investigating what to do next to repair the basement and prevent future flooding.
- Winnetka Music Festival organizers will make sure that our pantry clients will maintain access to our Food Panty during the music festival schedule.
- Attended a program on Public Safety that addressed things such as “red flag” laws.

APPROVAL OF TOWNSHIP BOARD OF TRUSTEES MEETING MINUTES

Trustee Robbins moved and Trustee Casele MacNally seconded approval of the March 14, 2023, Township Board Meeting Minutes; motion passed by unanimous voice vote.

CLERK'S REPORT

Clerk Hoynes was delighted to report that the Annual Town Meeting held on April 11, 2023, at the historic Kenilworth Assembly Hall was a resounding success. He thanked his fellow Elected Officials and the Township Staff, especially Township Administrator & Deputy Clerk Lorrecia Hopkins, for all the teamwork and effort they provided to make it a wonderful evening.

FINANCIAL REPORT

James Howard of *Governmental Accounting, Inc.* joining the Board meeting via Zoom, providing a comprehensive financial report during his presentation this evening. He offered a detailed review of the various aspects of accounts and expenditures in the financial report with the Board members; discussion ensued.

VERIFICATION OF CLAIMS

Trustee Robbins moved, and Trustee Casele MacNally seconded, a motion for verification of claims dated from March 1, 2023, through April 30, 2023; passed by roll call vote:

4 Aye 0 Nay 0 Abstain

ASSESSOR'S REPORT

Assessor Churchwell provided a detailed written report to all the Board members reviewing the activities of the Assessor's Office.

ADJOURN TO PUBLIC HEARING- PROPOSED BUDGET HEARING- TOWN FUND & GENERAL ASSISTANCE FUND ORDINANCE 2023-01

At 7:51 p.m. Supervisor Eisenberg moved to adjourn to a Public Hearing to consider Ordinance 2023-01; motion passed by a unanimous voice vote.

Supervisor Eisenberg suggested a change to the line item concerning our employee health insure insurance coverage program. Discussion ensued. The complete Budget Ordinance is posted for inspection on our township website: www.newtriertownship.com

PUBLIC COMMENTS

No public comments were offered at the Budget Hearing.

RECONVENE TO BOARD MEETING- APPROVAL OF ORDINANCE 2023-01

At 8:02 p.m. Supervisor Eisenberg moved to reconvene to the regular Board meeting; motion passed by unanimous voice vote.

Following Board review and discussion of the options, Trustee Robbins moved, and Trustee Ruben seconded, approval of Ordinance 2023-01.

Motion approved on a roll call vote:

4 Aye 0 Nay 0 Abstain

NEW BUSINESS- DECENNIAL COMMITTEE

Supervisor Eisenberg requested that the “New Business” line item on the agenda be moved up in order, moving, and Trustee Robbins seconded, the agenda order change; motion passed on a unanimous voice vote.

Supervisor Eisenberg offered an overview of the newly state-mandated Decennial Committee and its organization, membership, responsibilities, functions, and potential for success for the township future. She described that the committee must include members from the Township Board & Administration as well as residents. Supervisor Eisenberg proudly shared that she had invited four residents who all accepted the opportunity to serve on the Decennial Committee, they are: Stacey Woehrlé of Wilmette, Victoria McDonough of Winnetka, Peter Tyor of Winnetka, and Kylee Rudd of Glencoe.

Trustee Robbins moved, and Trustee Casele MacNally seconded, approval of Supervisor Eilenberg’s appointments to the Decennial Committee; motion passed on a unanimous voice vote. The Board congratulated Supervisor Eisenberg on her excellent selections of community members appointed to serve on the Decennial Committee.

Supervisor Eisenberg, acting as Chair of the Decennial Committee, and noting that a quorum of committee members was present, called the first meeting of the Decennial Committee to order. She then provided more details on the process ahead for the Decennial Committee.

COMMITTEE LIASON REPORTS

- A. Mental Health Funding and Oversight Committee
Trustee Casale MacNally had no new report.
- B. Life-Stages Funding and Oversight Committee
Trustee Ruben had no new report, but Supervisor Eisenberg shared that the Warming House will now be operated as a project of HAVEN.
- C. Disability Support Funding and Oversight Committee
Trustee Mozer was absent from the meeting.
- D. Peer Jury
Trustee Robbins reported that they will have a big night tomorrow with eight new cases coming before the Peer Jury.

ACKNOWLEDGEMENT OF STAFF REPORTS

- A. Township Administrator- Lorrecia Hopkins
- B. Community Services Administrator- Brian Leverenz

- C. General Assistance Administrator- Jeanne Rosser
- D. Outreach and Communications Director- Julie Koenigsberger
- E. Community Partnerships Coordinator- Steven Anderson

Trustee Casele MacNally asked about the push for passports and how the township is helping residents to complete the passport application process, wondering if we could do outreach to students who may need passports as they prepare to leave home. Trustee Robbins urged the township to examine whether the demands for passports may warrant hiring of a part-time staff member to schedule more passport appointments.

Supervisor Eisenberg discussed Food Pantry issues, including greatest current needs, wonderful food pantry supply drives and ongoing donations to support the Food Pantry.

CONTINUING BUSINESS

Trustee Casele MacNally presented a Proclamation in Recognition of “Monarch Butterfly Month”. She addressed the concerns voiced by Trustee Mozer about whether this proclamation falls within the purview of the township, stating that it fits into the township’s mission of very well. Trustee Casele MacNally offered more details about her personal research process that led to bringing this proclamation forward and outlined the questions and positive feedback that she encountered while investigating this issue. She particularly wanted to thank Schaumburg and Niles Township for their guidance with preparing this proclamation. Trustee Ruben expressed her thanks to Trustee Casele MacNally for her efforts. Clerk Hoynes reminded the Board that more than ten years ago townships supported efforts to support the monarch butterfly spearheaded by township road commissioners. Discussion ensued reviewing the details of passing this pledge. Trustee Casele MacNally moved, and Trustee Ruben seconded, asking Supervisor Eisenberg to sign the proclamation; vote passed on a unanimous voice vote.

MOTION TO ADJOURN

Trustee Casale MacNally moved and Trustee Robbins seconded adjournment; motion passed by unanimous voice vote. Supervisor Eisenberg adjourned the meeting at 8:39 p.m.

Respectfully submitted,

Jerome Hoynes, Clerk